

**LINCOLN CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
U.S. Forest Service Office, Eureka, Montana
August 19, 2015**

Attendance:

Board of Supervisors: Darris Flanagan, Chairperson; Susan Ennenbach; Wayne Maahs; Mark Romey

Associate Supervisor(s):

Advisor(s): Brian Ressel, N.R.C.S

District Administrator: Becky Lihme

Guest(s): Dave Martin, DNRC

Called to order: 4:05 p.m. by Chairperson Darris Flanagan

Public Comment:

Minutes –

- **Motion** by Susan Ennenbach to approve the minutes of July 2015 as presented. **Second** by Wayne Maahs. **Motion passed.**
- **Motion** by Wayne Maahs to approve the minutes of the Model Rules Public Comment Meeting, June 2015. **Second** by Susan Ennenbach. **Motion passed.**
- **Motion** by Wayne Maahs to approve the minutes of the Model Rules Public Comment Meeting, July 2015. **Second** by Susan Ennenbach. **Motion passed.**

Financial Report –

- **Motion** by Wayne Maahs to approve the Financial Report for July 2015. **Second** Mark Romey. **Motion passed.**

NRCS Report – Brian Ressel

- 2016 EQIP Local Work Group Recommendation Forms are in the Board Packet. Brian Ressel reviewed the guidelines; it is up to the Board to determine if they would like to hold a separate Local Work Group Meeting prior to the regular Supervisors Meeting. It was noted the EQIP Local Work Group Recommendations must be an agenda item to be approved by the Board. Brian explained the new recommendations can be either top land use, a resource concern or geographic area (select one).
- Darris Flanagan noted the LCD selected forestry last year but irrigation projects were funded.
- Item to be placed on the September agenda for discussion and motion by the full Board.

MtFW&P Report – Mike Hensler

- No report

District Administrator's Report

- Volunteer hours were recorded for July.
- News articles are in the Board Packets.
- We received a Public Notice from DEQ.
- Staff reviewed the Lincoln County Fair display.
- We received notification of our 2015/16 Fiscal Year 310 Administrative Funds of \$5,533.16.

Planning Board Report – Mark Romey

- The Planning Board reviewed a project on Glen Lake.
- There will be no meeting in August.

GLID Report

- No report

310's

Li-08-01-15 – Beebe, Libby Creek

- Wayne Maahs described the project history. The Forest Service is involved with this project. The District Ranger has signed the 310 application.
- **Motion** by Wayne Maahs to approve Li-08-01-15 as presented; waive 15 day wait period. **Second** by Mark Romey. **Motion passed.**

V-08-02-15 – Franklin/Cordara, Sinclair Creek

- Item tabled for on-site.

V-08-03-15 – Hensler, Kootenai River

- Wayne Maahs reported an on-site is scheduled for tomorrow (Friday) with Mike Hensler. The property owner is building a new home on the project site. All the brush along the embankment has been removed. Wayne spoke with the landowner, he was not aware there was another authority to contact. An excavator was used to pull out the vegetation. Past experience is to allow the vegetation to grow back; there is nothing else to do. There is a potential to impose a fine.
- **Motion** by Wayne Maahs to declare V-08-03-15 a violation. **Second** by Susan Ennenbach. **Motion passed.**
- Susan Ennenbach noted complaint forms received should be titled a "C" until it is ruled a violation. Then title it "V".

V-08-04-15 – Kilbreath/Ursich, Lake Creek

- Item tabled for on-site.

Li-08-01-14 – Rankin, Pine Creek – Extension

- Wayne Maahs spoke with Casey Rankin. Mr. Rankin hired Frank Vtopka to complete the project. The original road went along the edge of the creek. The alternate access was to go straight up the hill with the road. The Forest Service

reconsidered to allow access along the creek and then cross. The issue involved the culvert length and slope. The Forest Service will determine the length of pipe; we are just concerned with the extension of the permit. We (LCD) have nothing to do with the project specifications.

- **Motion** by Wayne Maahs to approve a one year extension to Li-08-01-14. **Second** by Mark Romey. **Motion passed.**

Tabled 310's

New Business:

- a. Annual Review Personnel Manual
 1. Medial Stipend
 - Staff suggested the Board revise section 22.0 Medical Benefits of the Personnel Manual. The Board approved to implement a monthly stipend of \$25.00 for staff.
 - **Motion** by Wayne Maahs to delete "Benefits will be offered based upon the budget and funding ability of the Conservation District"; add "The conservation district shall provide a medical stipend in the amount of \$25.00 per month as approved by the Board of Supervisors, April 15, 2015 beginning July 2015". **Second** by Mark Romey. **Motion passed.**
- b. MACD Convention, Missoula, Holiday Inn, November 16th through 20th
 1. District Board Meeting, Wednesday, November 18th
 - Staff explained the date of the regular Board Meeting falls within the week of the MACD Convention. If the Board would like to move the meeting to the Wednesday prior, that is Veteran's Day. We have received permission from the Forest Service District Ranger to hold our meeting in their building. The following Wednesday is Thanksgiving Eve. Item to be placed on the September agenda for discussion.
 - Staff to make reservations for 2 rooms at the Holiday Inn (convention location).
- c. Area V Meeting, September 30th, Libby Dam
 - Copies of the flier are in the Board Packets. Please let staff know if you will be attending.
- d. Staff Time Off Thursday, October 8th
 - Staff will be out of the office Thursday, October 8th on personal leave.
- e. Post Minutes on District Website
 - Staff reported the majority of conservation districts post their monthly meeting minutes on their websites.
 - Dave Martin noted with the County Clerk receiving the monthly minutes now, the public will ask why they are not posted.

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- **Motion** by Mark Romey for the Lincoln Conservation District Board Meeting Minutes be posted on the district website. **Second** by Darris Flanagan. **Motion passed.**
- f. Montana State Fund Worker's Comp / Board Member Dollar Value
 - Staff reported the 319 Grant application had a volunteer wage valuation to use to determine in-kind matches; supervisors are valued at \$50.00 per hour. On previous Worker's Comp forms she has used her salary to determine earnings for the Board.
 - The Board agreed to keep the volunteer earnings value at staff's hourly wage.
- g. Mil Levy and Tax Revenue / Certification of Taxable Values
 - Staff reported she participated in an on-line workshop hosted by MACD (Elena Evans) and DNRC (Laurie Zeller) to assist administrators in determining the district's mil levy. Using the "Certification of Taxable Values" and worksheet distributed by the Department of Revenue, Districts can determine their annual mil levy. With this information, we can notify the County Clerk and Recorder of our annual fiscal year budget revenue. The "Certification of Taxable Values" is to be sent out by the first Monday of August. We have never received this information. Staff contacted the Libby office of the Department of Revenue but had not received a return call. Staff will keep the Board notified.

Unfinished Business:

- a. Emery Li-12-02-14 - Update
 - The most recent written correspondence is in the Board Packet.
- b. District Credit Card – Update
 - No report
- c. Mil Levy Adjustment – Update
 - The most recent e-mail received from Robin Benson, Clerk and Recorder is in the Board Packet.
- d. Tobacco River Restoration 319 Grant – Update
 - Dave Martin reported on the Pre-Application Committee conference call. Staff and John Muhlfield presented information of the project to the committee. The day following the conference call, Eric Trum, DEQ, visited the site with Karl Kassler, Jim Dunnigan, Mike Hensler, John Muhlfield, District staff and Dave Martin.

Final Inspection Reports:

- a. Li-06-04-14 - Plum Creek Timberlands, Tributary of Cruian Creek – Tabled

On Sites Needed:

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Open Mic and Other Business:

- Dave Martin noted any comments for the WRP are due on Friday. Dave recommended staff ask Eric Trum how detailed the document (WRP) must be on the specific projects to qualify for 319 funding.

The next Conservation District Board Meeting will be held on Wednesday, September 16, 2015 at 4:00 p.m. at the Plum Creek Timberlands Office, Libby, Montana.

Meeting adjourned at 6:05 p.m.

Respectfully Submitted,

Darris Flanagan, Chairperson

Becky Lihme, District Administrator

Date: _____

